

TD West Carriageway— Union Event Brochure



Union

TD West Carriageway—

The TD West Carriageway is a lower-level driveway wrapping the front façade of the building. This area was originally used as access for carriage to pick up and drop off passengers.

As part of the Union Station Revitalization project, the TD West Carriageway was enclosed with a glass roof that provides unique and stunning views of the surrounding area. This space provides enhanced pedestrian circulation and complimentary retail experiences for the busiest transit hub in Canada.

The TD West Carriageway is also available as an exclusive and unique event space that can be used for both public and private events. This visually stunning heritage venue can be transformed into a multifunctional event space to bring your customized vision and style to life.



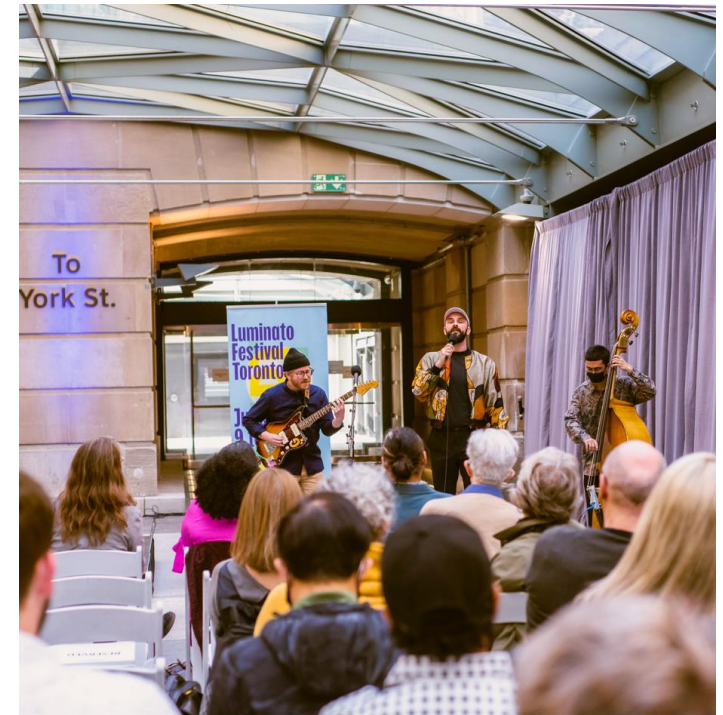
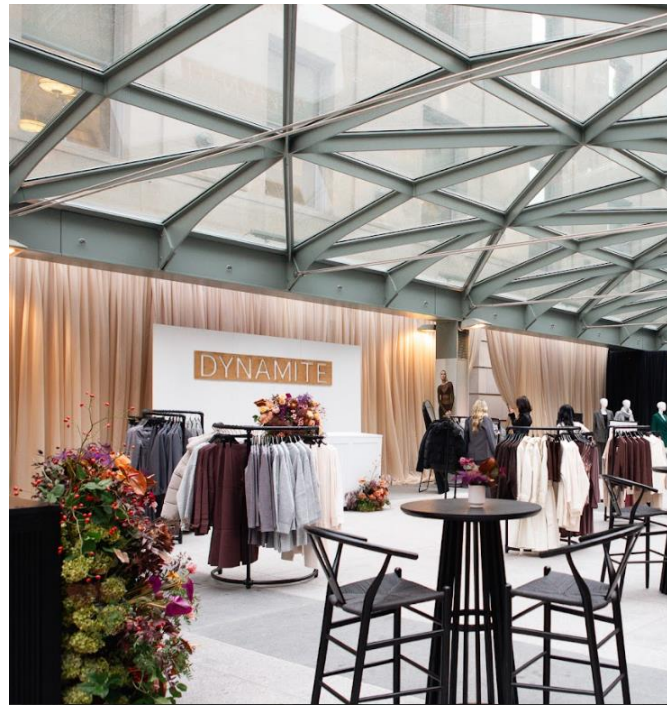
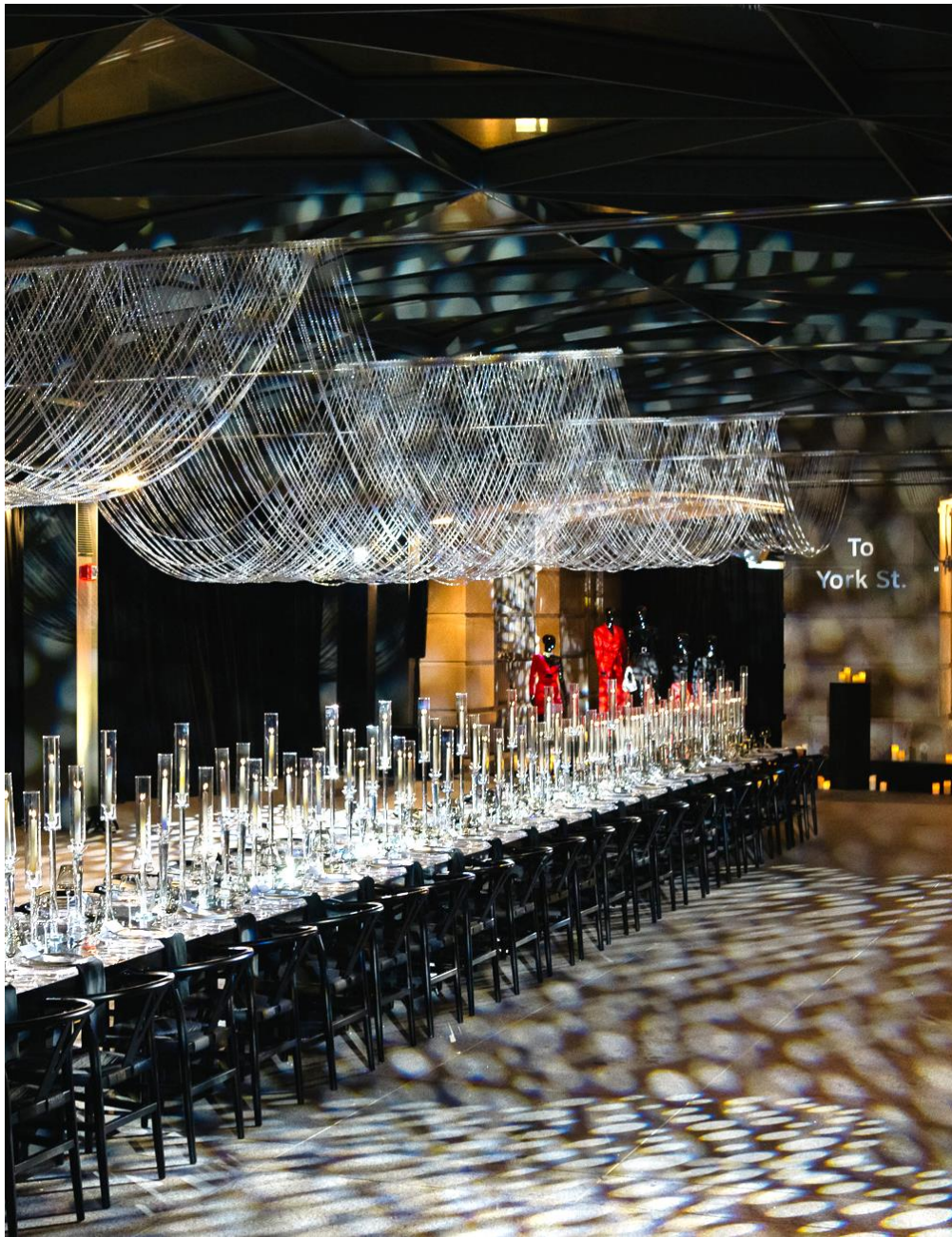
Programming Vision for Union Station—

The Union programming and events team are committed to reflecting the diversity of Canadians in all our programs and operations. Our programming vision encourages and celebrates creativity, diversity, inclusion and accessibility. Our goal is to strengthen the connection between public art and civic engagement ultimately striving to create connectedness amongst our communities.

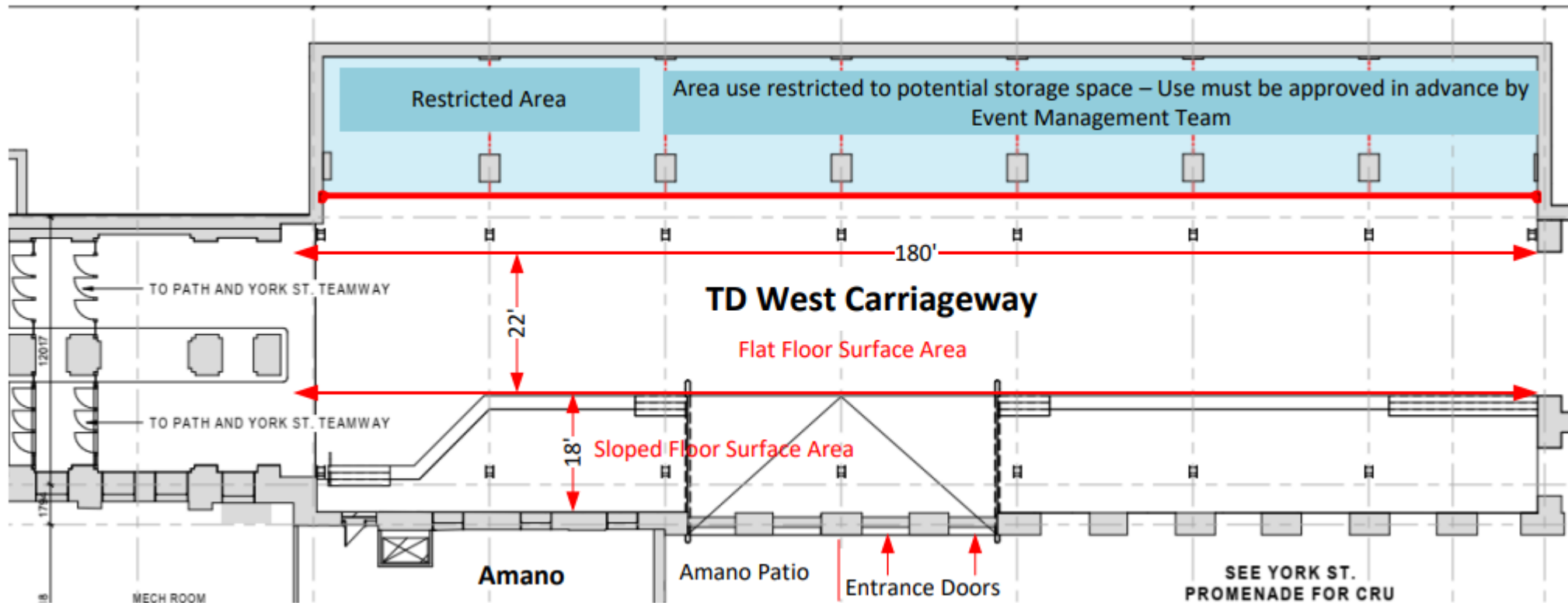
We support innovation and collaborate with artists and cultural organizations throughout the GTA and internationally. The projects we curate are uplifting, grand scale, impactful, accessible and above all foster meaningful thought and emotional dialogue about our experiences.

The vision for this space is to animate it with both public and private events that celebrate the spirit and diversity of the city and provide visibility to arts and cultural organizations and artists. Events and installations in this space will be carefully vetted based on their cultural and artistic merit as well as on the quality of their concept design and production.





Venue Floorplan—



PLEASE NOTE:

- Future retail units have not been constructed at this time and are not included in the square footage estimate.
- Ongoing facilities work will be flagged to Union Events as information becomes available
- Currently this venue has minimal power and lighting capabilities that can be explored with the Events team

Venue Specifications—

Room Size	7000 sq ft
Capacity*	500 people standing 300 people seated
Height Restriction	Any items over 10' require approval. Tie-in to cross-wires requires approval
Power	3 Temporary 20 AMP circuit** Please discuss power requirements with Union event team.
Other	85db sound limit, approved & monitored by Union Washrooms are in adjacent retail area (public access outside of venue)

*Capacity is dependent on layout/furniture in the space and AGCO licensing and excludes the represented storage area.

**additional power available at producer's expense



Estimated Rate Card—

	Corporate	Non-Profit	Cultural Partner
Venue Rental (daily)*	\$12,500	25% discount	25% discount
Staffing (4hr minimum)	\$50/hr	\$35/hr	\$35/hr
A/V & Tech	TBD based on power + audio requirements		

PLEASE NOTE:

- Clients will be required to use Union's preferred suppliers for A/V and Security.
- Additional sponsors for events will be subject to additional fees for sponsor recognition onsite.
- The TD West Carriageway is a named space and must be referred to by its full name in all communications and promotions.
- A Certificate of Insurance is required for use of the space as the producer's expense.

- Rental fee includes use of the TD West Carriageway main space (glass ceiling) and not the center carriageway tunnel to the TTC Moat. Additional fees will apply to use that space should it be desired to expand event footprint and capacity.

*A multiday discount may be available based on the length of the event. Contact the events team for more details.

Event Criteria—

All events at Union are carefully vetted through Union's programming team and the City of Toronto. As such, we expect your event to reflect the quality of the brand/experience you are representing and to elevate the guest experience.

Events and installations in this space will be carefully reviewed for their cultural and artistic merit as well as the quality of the design and production.

Producers will be expected to consider the design of the space including:

- Lighting
- Pipe + Drape – to help with aesthetics and sound + delineation of event space
- Furniture
- Tasteful décor and branding that fit the look and feel of the heritage space

Union Station is first and foremost a transportation hub, a Tier 1 Heritage Canada space as well as the busiest building in the country. There are various requirements and logistical components to consider in relation to events. Please speak with the Union Team for more details regarding use of space and restrictions for working within Heritage spaces.

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Food and Beverage—

Everything is better with food! Union has many incredible retailers that can satisfy your cravings with delectable bites and arrange for your event catering.

Please see appendix for Union's preferred catering and vendor list. Please note, a landmark fee of 15% will apply for outside caterers.

The TD West Carriageway is not a licensed venue and will require an SOP or an extension of a catering license to be arranged by and at the expense of the producer on a per-event basis.

The TD West Carriageway does not have direct access to running water. Please speak with the Union event team to discuss logistics for accommodating catering, including garbage disposal etc.



Event Proposal—

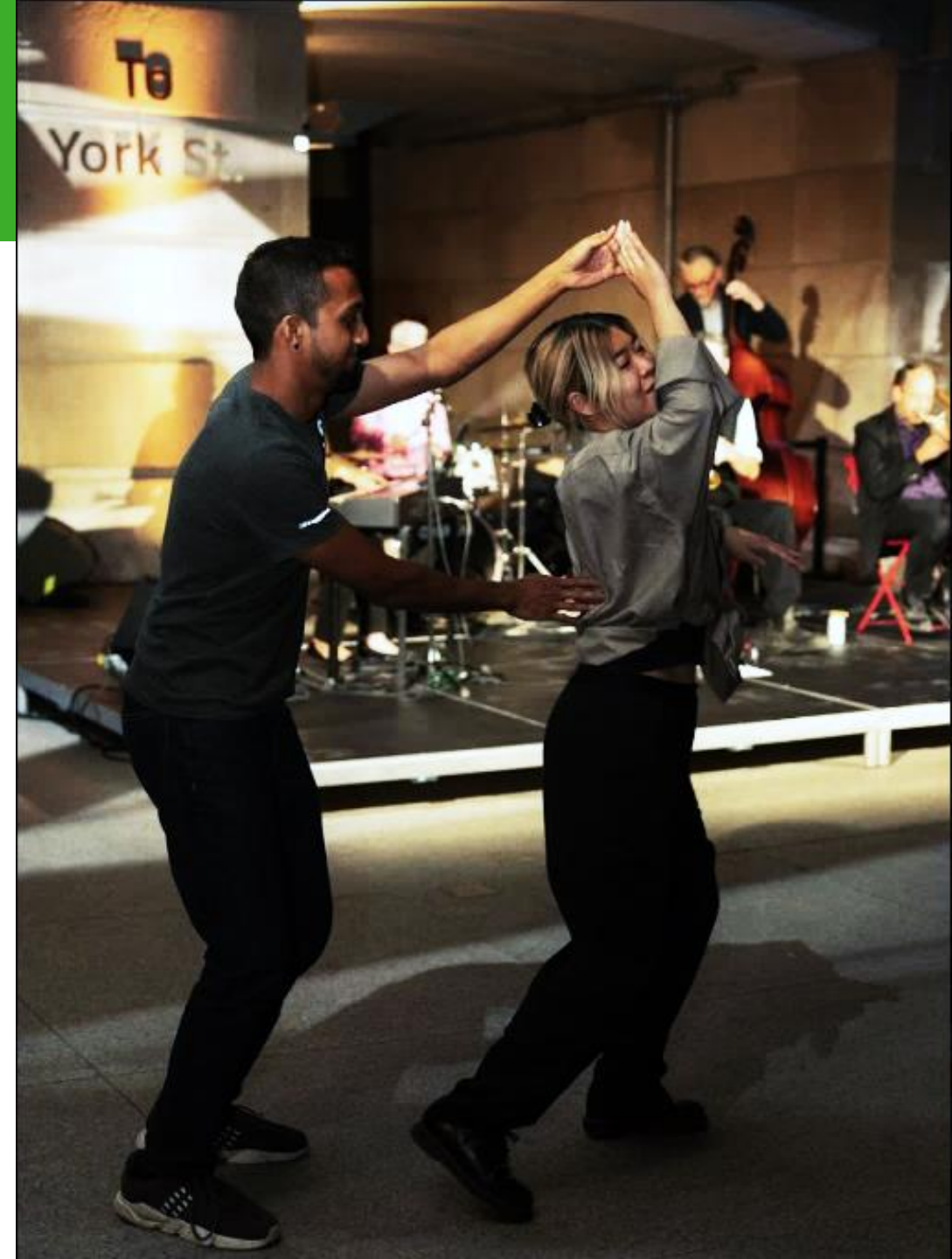
We look forward to receiving a proposal of the event you are looking to bring to life. Your proposal should include:

- Event concept (why, what, how)
- Information about your organization/brand
- Preferred dates and times
- Details* on potential set up and layout of space
 - Furniture
 - Décor/branding
 - A/V requirements

*please note all of the above elements would need to be brought in at the producer's expense

- Power requirements
- Catering & SOP plans

Please send your proposal to info@torontounion.ca at least 2 months in advance of your planned event date.



Union

Please contact the Special Events and
Programming Team at info@torontounion.ca
for more information



Appendix A – Preferred Vendors

Category	Preferred Vendor(s)
Catering	The Social Catering & Co – www.thesocialcatering.com Amano Union Chicken
A/V	Quest Audio Visual JTP Show Services
Florals	Lena's Floral Design
Security	Onyx Security